

**ELK TOWNSHIP REORGANIZATION MEETING
MINUTES
JANUARY 5, 2015**

The Reorganization meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Township Clerk, Debbie Pine at 7:32 PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

The results of the November 4, 2014 General Election was certified by Mrs. Pine, with Mr. James Rambo and Mrs. Carolyn King-Sammons being declared the winners.

ROLL CALL: Present were: Mr. Marchei, Mr. Poisker, Mr. Rambo, Mrs. Sammons, Ms. Yenner, Mr. Considine, CFO, Mrs. Pine, Township Clerk.

Mr. Rambo was sworn in by Freeholder Daniel Christy, with his mother holding the bible.

Mrs. Sammons was sworn in by Freeholder Daniel Christy, with her husband holding the bible.

Nomination for Mayor

Mrs. Pine called for Nominations for Mayor for the year 2015.

A nomination was made by Mr. Rambo, seconded by Ms. Yenner nominating Mr. Marchei for Mayor. There were no other nominations.

Motion by Mr. Poisker, seconded by Ms. Yenner to close the nominations.

Resolution 1 – 2015 was presented to committee for approval and adoption.

R– 1–2015 – APPOINTING THE MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2015

Motion by Ms. Yenner, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes

Mr. Marchei was sworn in by Freeholder Daniel Christy, with his wife and father holding the bible.

Mrs. Pine then turned the meeting over to the Mayor.

Nomination for Deputy Mayor

Mayor Marchei called for nominations for Deputy Mayor.

A nomination was made by Mr. Rambo, seconded by Mayor Marchei to nominate Ms. Yenner for Deputy Mayor.

A nomination was made by Mrs. Sammons, seconded by Mr. Poisker to nominate Mr. Poisker for Deputy Mayor.

Motion by Ms. Yenner, seconded by Mr. Poisker to close the nominations.

Roll Call vote for the nomination of appointing Ms. Yenner as Deputy Mayor was taken.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	No
	Ms. Yenner	Yes
	Mayor Marchei	Yes

Motion was carried. A vote was not taken for the nomination of Mr. Poisker.

RESOLUTION R-2-2015 – APPOINTING THE DEPUTY MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2015

Motion by Mr. Rambo, seconded by Mayor Marchei to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Marchei	Yes

Ms. Yenner was sworn in by Freeholder Daniel Christy, with her daughter Morgan holding the bible.

Mayor Acknowledgements:

Mayor Marchei welcomed and thanked everyone for coming out for the 2015 Reorganization Meeting. He acknowledged Freeholder Dan Christy, Former Elk Township Mayors Patrick Spring, Philip Barbaro, Carmen Visalli and George Hubbs, from the Borough of Clayton Mayor Tom Bianco, Clayton Councilwomen Darlene VonDran, and Elk Township Chief of Police, Charles DeFalco.

R-3-2015 – ADOPTING TEMPORARY BUDGET FOR THE TOWNSHIP OF ELK

Motion by Ms. Yenner, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Marchei	Yes

R-4-2015 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP SOLICITOR – John A. Alice, ESQ.

Motion by Mr. Rambo, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Poisker	No
	Mr. Rambo	Yes
	Mrs. Sammons	No
	Ms. Yenner	Yes
	Mayor Marchei	Yes

Resolutions 5 through 25 were voted in one motion.

Mayor Marchei read the names of appointments of professionals made under a Fair and Open Process.

R-5-2015 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP AUDITOR – NICK PETRONI

R-6-2015 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP ENGINEER – FEDERCI & AKIN, P.A.

R-7-2015 – AUTHORIZING PROFESSIONAL SERVICE BY A BOND COUNSEL – PARKER McCAY, P.A.

R-8-2015 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PROSECUTOR – SCOTT BURNS, ESQ.

R-8A-2015 – APPOINTING CONFLICT MUNICIPAL PROSECUTORS

R-9-2015 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PUBLIC DEFENDER – COLLEEN ARCHER, ESQ.

R-9A-2015 – APPOINTING CONFLICT MUNICIPAL PUBLIC DEFENDER

R-10-2015 – ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

R-11-2015 – ESTABLISHING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF ELK

R-12-2015 – AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK

R-13-2015 – AUTHORIZING PETTY CASH FUND FOR USE BY THE CHIEF FINANCIAL OFFICER

R-14-2015 – AUTHORIZING CHANGE FUND FOR MUNICIPAL CLERK

R-15-2015 – AUTHORIZING CHANGE FUND FOR TAX COLLECTOR

R-16-2015 – CONCERNING INTEREST ON DELINQUENT TAXES

R-17-2015 – REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT

R-18-2015 – MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-19-2015 – CONFIRMING MAYORAL APPOINTMENTS FOR COMMITTEE PERSONS

R-20-2015 – TOWNSHIP COMMITTEE APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-21-2015 – CONFIRMING MAYORAL APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS

R-22-2015 – ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY CONSULTATION SERVICE GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE FUND

R-23-2015 – APPOINTING CAROLYN D. KING-SAMMONS AS THE FUND COMMISSIONER FOR ELK TOWNSHIP TO THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

R-24-2015 – APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL JOINT INSURANCE FUND- Debora R. Pine

R-25-2015 - APPOINTING KEVIN KEEN TO THE POSITION OF EMERGENCY MANAGEMENT COORDINATOR FOR THE TOWNSHIP OF ELK

Motion by Mr. Marchei, seconded by Ms. Yenner to adopt and approve Resolutions R-5-2015 through R-25-2015, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Abstain from R-5-2015, Yes for all others
	Mrs. Sammons	No for R-6, 8, 9, 9A-2015, Yes for all others
	Ms. Yenner	Yes
	Mayor Marchei	Yes

MAYOR AND COMMITTEE COMMENTS

Mayor Marchei thanked everyone for coming out. He is extremely proud to have this honor, and being supported by all the committee members. He would not be here without the support of the residents and especially the support of his family. He is looking forward to working with everyone on committee and listening to the residents. He appreciates the support.

Ms. Yenner thanked everyone for their coming out and for their support. She would like to see more people come out to the meetings. There are different things that are being planned for the year and there are committees that could use the residents support.

Mr. Poisker is looking forward to another great year and working together. Proud that everyone that sits and serves tries to do accomplish good things for the town. The past committee members have done that and should be proud of that.

Mr. Rambo thanked everyone for having faith in him and electing him to sit on committee. He looks forward to a good year and working with the team and do his best for the residents of the town.

Mrs. Sammons wished everyone a Happy New Year. Mrs. Sammons stated there are challenges, everyone complains about taxes and she reminded everyone the committee members are tax payers also. She would like the people to come out to help guide committee and to also come out and get involved with a committee. The committee is here to fight for all the residents.

PUBLIC PORTION:

Motion by Mr. Poisker to open the meeting to the public, seconded by Ms. Yenner, all were in favor, motion carried.

Mayor Marchei asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to come forward at this time.

No one came forward.

Motion by Mr. Poisker to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

PAY BILLS:

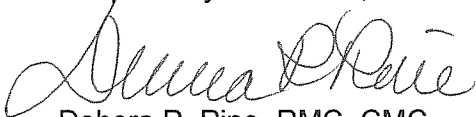
Motion by Mrs. Sammons to Pay the Bills, seconded by Ms. Yenner, upon roll call motion was carried.

Roll Call:	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Marchei	Yes

Mayor Marchei asked if there was anything further to be brought before committee, there was no further business at this time.

Motion by Ms. Yenner to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

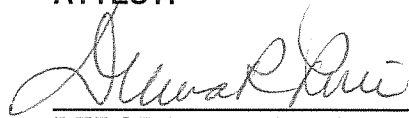
RESOLUTION R-1-2015

**RESOLUTION APPOINTING THE MAYOR
FOR THE TOWNSHIP OF ELK FOR THE YEAR 2015**

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that **Dennis Marchei** be and is hereby appointed to the post of Mayor of the Township of Elk for the year 2015 commencing upon adoption of this Resolution at Reorganization and through to December 31, 2015 and until his successor is appointed.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on Monday, January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

RESOLUTION R-2-2015

**RESOLUTION APPOINTING THE DEPUTY MAYOR
FOR THE TOWNSHIP OF ELK FOR THE YEAR 2015**

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that **Christine R. Yenner** be and is hereby appointed to the post of Deputy Mayor of the Township of Elk for the year 2015 commencing upon adoption of this Resolution at Reorganization and through to December 31, 2015 and until his successor is appointed.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on Monday, January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons		✓		
Yenner	✓			

R -03- 2015
RESOLUTION ADOPTING TEMPORARY BUDGET
TOWNSHIP OF ELK
Temporary Budget Appropriations for Year 2015

WHEREAS, the New Jersey Statutes 40A:4-19 provides that the temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2015; and

WHEREAS, 26.25% of the total appropriations in the 2013 budget exclusive of any appropriations made for Debt Service, Public Assistance, or Capital Improvement Fund in the said 2014 budget is the sum of \$1,110,604 and

WHEREAS, the New Jersey Statutes 40A:4-19 provides that temporary appropriations should be made for the amount of such Debt Service in the manner and time provided; now, therefore, be it

RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer.

OPERATIONS WITHIN "CAPS"

GENERAL GOVERNMENT

General Administration

Salaries and Wages	9,200.00
Other Expenses	550.00
Equipment Maintenance	525.00

Mayor and Township Committee

Salaries and Wages	800.00
Other Expenses	950.00

Municipal Clerk

Salaries and Wages	13,250.00
Other Expenses	7,500.00

Elections

Other Expenses	1,000.00
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Financial Administration

Salaries and Wages	10,000.00
Other Expenses	11,000.00

Audit Fees

Other Expenses	7,000.00
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Revenue Administration (Tax Collection)	
Salaries and Wages	7,000.00
Other Expenses	1,650.00
Liquidation of Tax Title Liens and	
Foreclosed Property	
Other Expenses	100.00
Maintenance of Foreclosed Property	
Other Expenses	100.00
Tax Assessment Administration	
Salaries and Wages	
Other Expenses	
Tax Map Revisions	100.00
Legal Services and Costs	
Salaries and Wages	
Other Expenses	10,000.00
Engineering Services and Costs	
Salaries and Wages	
Other Expenses	4,500.00
Economic Development	
Salaries and Wages	
Other Expenses	100.00
<u>LAND USE ADMINISTRATION</u>	
Municipal Land Use Law (N.J.S.A. 40:55D-1)	
Planning Board	
Salaries and Wages	7,000.00
Other Expenses	4,000.00
Zoning Office	
Salaries and Wages	10,750.00
Other Expenses	250.00
<u>INSURANCE</u>	
Liability Insurance	30,000.00
Worker Compensation Insurance	40,000.00
Group Insurance Plan for Employees	100,000.00
<u>PUBLIC SAFETY FUNCTIONS</u>	
Police	
Salaries and Wages	265,000.00
Other Expenses	14,500.00
Office of Emergency Management	
Salaries and Wages	775.00
Other Expenses	100.00
Aid to Volunteer Fire Companies	
Salaries and Wages	
Other Expenses	17,750.00
First Aid Organizations - Contributions	
Uniform Fire Safety Act	
(P.L. 1983, C.383)	
Salaries and Wages	350.00
Other Expenses	500.00
Hepatitis Shots	50.00
OSHA (P.L. 1983, Chap 156)	
Fire	
Other Expenses	15,000.00
Prosecutor	
Other Expenses	3,675.00

PUBLIC WORKS FUNCTIONS

Road Repairs and Maintenance

Salaries and Wages	12,000.00
Other Expenses	7,000.00

Road Signs

Other Expenses	250.00
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Vehicle Maintenance

Other Expenses	13,750.00
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Snow Removal

Salaries and Wages	1,000.00
Other Expenses	1,000.00

Solid Waste Collection

Contractual	60,000.00
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State Fees	100.00
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Miscellaneous Other Expenses	100.00
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Public Buildings and Grounds

Salaries and Wages	
Other Expenses	9,000.00

HEALTH AND HUMAN SERVICES FUNCTIONS

Public Health Services (Board of Health)

Other Expenses	50.00
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Registrar of Vital Statistics

Other Expenses	50.00
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Environmental Commission

Other Expenses	50.00
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Agriculture Board

Other Expenses	50.00
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Dog Regulation

Other Expenses	50.00
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PARK AND RECREATION FUNCTIONS

Recreation

Salaries and Wages	
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Other Expenses	100.00
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Senior Citizen

Other Expenses	100.00
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OTHER COMMON OPERATING FUNCTIONS

Accumulated Leave Compensation

Celebration of Public Event, Anniversary or Holiday

Other Expenses	
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SOLID WASTE DISPOSAL COSTS

Gloucester County Improvement Authority -

County Landfill Tipping Fees	36,750.00
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UTILITY AND BULK PURCHASES

Street Lighting	1,800.00
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Electricity	12,000.00
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Telephone	5,000.00
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Gas (Propane)/Heating Oil	8,000.00
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Gasoline	20,000.00
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MUNICIPAL COURT

Salaries and Wages	25,000.00
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Other Expenses	6,300.00
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Public Defender

Other Expenses	1,000.00
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UNIFORM CONSTRUCTION CODE - APPROPRIATIONS
OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17)

State Uniform Construction Code
(NJSA 52:27D-120)

Construction Code Officials	
Salaries and Wages	15,000.00
Other Expenses	2,250.00

STATUTORY EXPENDITURES

Statutory Expenditures:

Contribution to:

Public Employee's Retirement System	43,329.00
Social Security System (O.A.S.I.)	29,000.00
Unemployment Compensation Insurance	5,000.00
Police & Firemen's Retirement System	190,000.00

INTERLOCAL MUNICIPAL SERVICE AGREEMENTS

Municipal Alliance Program - Interlocal

Service Agreement - Municipal Share	500.00
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Borough of Newfield - Court Reimbursement

 Municipal Court

Salaries and Wages	5,000.00
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Borough of Clayton - Court Reimbursement

 Municipal Court

Salaries and Wages	5,000.00
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1,110,604.00

Lease Purchase Eastern Energy

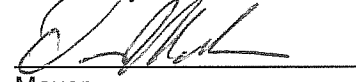
10,200.00

Principal and Interest on Loans

150,000.00

1,270,804.00

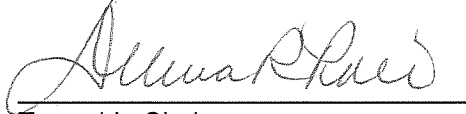
Adopted this 5th day
of January 2015



Mayor

Dennis Marchei

Attest:



Township Clerk

Debora R. Pine, RMC

R-4-2015
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A TOWNSHIP SOLICITOR

WHEREAS there exists a need for a Township Solicitor for Elk Township for the year 2015, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

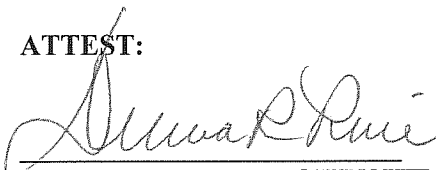
1. That **John A. Alice, Esq.**, be and hereby is appointed as Solicitor of the Township of Elk effective January 1, 2015 for one (1) year ending December 31, 2015.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and re of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on January 5, 2015.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker		✓		
Rambo	✓			
Sammons		✓		
Yenner	✓			

R-5-2015
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY AN AUDITOR

WHEREAS there exists a need for a Township Auditor for Elk Township for the year 2015, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Nick Petroni** be and hereby is appointed as Auditor of the Township of Elk effective January 1, 2015 for one (1) year ending December 31, 2015.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and re of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on **JANUARY 5, 2015**.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo			✓	
Sammons		✓		
Yenner	✓			

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY AN ENGINEER**

WHEREAS there exists a need for a Township Engineer for Elk Township for the year 2015, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Federici & Akin, P.A., Consulting Engineers** be and hereby is appointed as Engineer of the Township of Elk effective January 1, 2015 for one (1) year ending December 31, 2015.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and re of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on January 5, 2015.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons		✓		
Yenner	✓			

R-7-2015

**RESOLUTION AUTHORIZING LEGAL SERVICES
AS BOND COUNSEL**

WHEREAS there exists a need for a Bond Counsel for Elk Township for the year 2015; and

WHEREAS funds are or will be available for this purpose; and

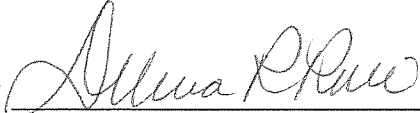
WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

1. That **Parker McCay, P.A.** be and hereby is appointed Bond Counsel for the Township of Elk effective January 1, 2015 for one (1) year ending December 31, 2015.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the Gloucester County as required by law.

ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 5, 2015.

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-8-2015

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A MUNICIPAL PROSECUTOR**

WHEREAS there exists a need for a Municipal Prosecutor for Elk Joint Municipal Court for the year 2015;
and

WHEREAS funds are or will be available for this purpose; and

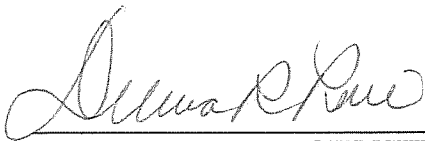
WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

1. That **Scott Burns, Esq.**, be and hereby is appointed Municipal Prosecutor for the Elk Joint Municipal Court effective January 1, 2015 for one (1) year ending December 31, 2015.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 5, 2015.

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons		✓		
Yenner	✓			

RESOLUTION R-8A-2015

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE
ELK JOINT MUNICIPAL COURT

WHEREAS, Scott Burns, Esquire was appointed as the Chief Municipal Prosecutor for the Elk Joint Municipal Court via Resolution No. R-8-2015; and

WHEREAS, N.J.S.A. 2B:25-4e permits a municipality to appoint additional Municipal Prosecutors as necessary to administer justice in a timely and effective manner in its Municipal Court; and

WHEREAS, there exists a need for the services of a conflict Municipal Prosecutor in the Elk Joint Municipal Court; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, in effect provides that Contracts for Professional Services and Contracts for Services of an Extraordinary Unspecifiable Nature may be negotiated by the governing body of a municipality without public advertising and bidding, but requires a brief notice of the fact and details of each such contract to be publicly advertised and that the contract and authorizing resolution be filed in the Municipal Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

The Township Committee hereby appoints for the year 2015, the following Attorneys At Law as conflict Municipal Prosecutors: Kelly A. Conroy, Esquire; Marla D. Gaglione, Esquire; John J. Armano, Jr., Esquire; Charles A. Fiore, Esquire and Adam Luke Brent, Esquire to be paid a reasonable value for services rendered.

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as exceptions in the Local Public Contracts Law, either because said party contracted with is authorized by law to practice a recognized profession in the State of New Jersey or the services to be performed are extraordinary unspecifiable services which cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above mentioned statutes. The contract is being awarded pursuant to a fair and open process.

BE IT FURTHER RESOLVED that a copy of said notice as required by N.J.S.A. 40A:11-5 shall be published in the Township's official newspaper within ten (10) days after passage of this Resolution.

ADOPTED at the reorganization meeting of the Elk Township Committee held on January 5, 2015.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-9-2015

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A MUNICIPAL PUBLIC DEFENDER**

WHEREAS there exists a need for a Municipal Public Defender for Elk Joint Municipal Court for the year 2015; and

WHEREAS funds are or will be available for this purpose; and

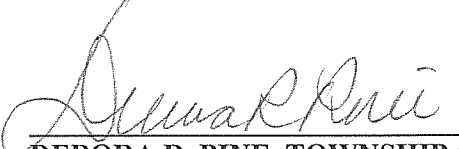
WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

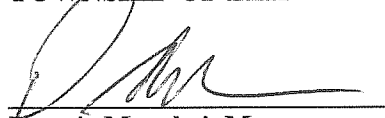
1. That Colleen Archer, Esq., be and hereby is appointed Municipal Public Defender for the Elk Joint Municipal Court effective January 1, 2015 for one (1) year ending December 31, 2015.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 5, 2015.

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons		✓		
Yenner	✓			

RESOLUTION R-9A-2015

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPOINTING CONFLICT MUNICIPAL PUBLIC DEFENDER

WHEREAS, Colleen Archer, Esquire was appointed as the Elk Joint Municipal Court Chief Public Defender via Resolution No. R-9-2015; and

WHEREAS, N.J.S.A. 2B:25-4e permits a municipality to appoint additional Public Defenders as necessary to administer justice in a timely and effective manner in its Municipal Court; and

WHEREAS, there exists a need for the services of a conflict Municipal Public Defender in the Elk Joint Municipal Court; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, in effect provides that Contracts for Professional Services and Contracts for Services of an Extraordinary Unspecifiable Nature may be negotiated by the governing body of a municipality without public advertising and bidding, but requires a brief notice of the fact and details of each such contract to be publicly advertised and that the contract and authorizing resolution be filed in the Municipal Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

The Township Committee hereby appoints for the year 2015, Rex Roldan, Esquire as conflict Municipal Public Defender to be paid a reasonable value for services rendered.

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as exceptions in the Local Public Contracts Law, either because said party contracted with is authorized by law to practice a recognized profession in the State of New Jersey or the services to be performed are extraordinary unspecifiable services which cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above mentioned statutes. The contract is being awarded pursuant to a fair and open process.

BE IT FURTHER RESOLVED that a copy of said notice as required by N.J.S.A. 40A:11-5 shall be published in the Township's official newspaper within ten (10) days after passage of this Resolution.

ADOPTED at a regular meeting of the Elk Township Committee held on January 5, 2015.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons		✓		
Yenner	✓			

**RESOLUTION ESTABLISHING REGULAR MEETINGS
OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK**

WHEREAS the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey has opened its Reorganization Meeting of January 5, 2015;

WHEREAS a motion was made to set dates and time for meetings for the year 2015 , and the Reorganization Meeting for 2016 for the Township Committee; and

WHEREAS an affirmative vote was taken in favor of said dates and times for meetings for the year 2015 for the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that the Elk Township Committee will hold Regular Meetings and Work Session Meetings at 7:30 p.m. unless otherwise noted, at the Municipal Building, 680 Whig Lane, Aura, NJ on the following dates:

REGULAR MEETING DATES

(First Thursday of Each Month)

January 5, 2015 - Reorganization

February 5, 2015

March 5, 2015

April 2, 2015

May 7, 2015

June 4, 2015

July – No Regular Meeting

August – No Regular Meeting

September 3, 2015

October 1, 2015

November 5, 2015

December 3, 2015

WORK SESSION MEETING DATES

(Third Tuesday of Each Month-unless otherwise noted)

January 20, 2015

February 17, 2015

March 17, 2015

April 21, 2015

May 19, 2015

June 16, 2015

July 21, 2015

August 18, 2015

September 15, 2015

October 20, 2015

November 17, 2015 (Monday)

December 16, 2015

December 30, 2015 (Wednesday) Close Out – 5pm

2016 REORGANIZATION - January 7, 2016 – 7:30 p.m.

BE IT FURTHER RESOLVED pursuant to the Open Public Meeting Act of the State of New Jersey, N.J.S.A. 10:4-6 et seq., requires public bodies to adopt an annual schedule of regular meetings, and to furnish the public with notice of said schedule in a manner more specifically set forth in said Act; and

BE IT FURTHER RESOLVED, the Township Committee may conduct a Closed Executive Session at any one of the above scheduled meetings without having to provide advance notice of intent to conduct a Closed Executive Session; and

BE IT FURTHER RESOLVED, the Township Committee may convene a Special Committee Meeting pursuant to N.J.S.A. 10:4-18 and “adequate notice” being duly provided to the official publication of Elk Township; and

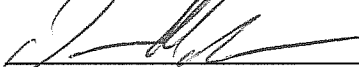
BE IT FURTHER RESOLVED, that copies of the said annual Schedule shall be posted and continue to be posted throughout the year on the Bulletin Board of the Township Municipal Building; and

BE IT FURTHER RESOLVED, a copy of this Resolution and said Schedule shall be mailed for publication to The South Jersey Times and the Sentinel newspapers; and

BE IT FURTHER RESOLVED, a copy of said annual Schedule shall be filed with the Clerk of the Township of Elk.

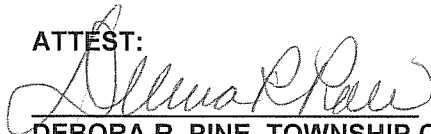
THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Dennis Marchei, Sr., Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE

COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

RESOLUTION R-11-2015

**RESOLUTION ESTABLISHING OFFICIAL NEWSPAPERS
OF THE TOWNSHIP OF ELK**

WHEREAS the Statutes of the State of New Jersey require that the governing body shall, by resolution designate an official newspaper for publication of its official notices;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, that the **SOUTH JERSEY TIMES**, Woodbury, New Jersey and the **SENTINEL**, Franklinville, New Jersey, be and are hereby designated as the official newspapers for the Township of Elk.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-12-2015

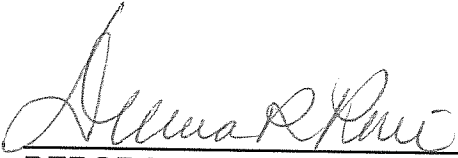
**RESOLUTION AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE
TOWNSHIP OF ELK**

WHEREAS the Township of Elk desires to safeguard the assets of the Public, maximize interest earned to the Township, provide for adequate liquidity to handle the operation of the Township, and to comply with all State of New Jersey Statutes and Rules.

BE IT RESOLVED BY THE Township Committee of the Township of Elk that the Cash Management Plan for the Township of Elk be adopted as presented below.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on January 5, 2015.

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES

CASH MANAGEMENT PLAN

Be it resolved by the Township Committee of the Township of Elk, County of Gloucester, that for the year 2015, the following shall serve as the cash management plan of the Township of Elk.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Elk's funds.

The following are authorized as suitable investments

- Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the local unit is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- Local Government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).

The following Government Unit Depository Protection Act approved banks are authorized depositories for deposit of funds

First National Bank of Elmer
Susquehanna Bank
Newfield National Bank
TD Bank, N.A.

The registered principal of any brokerage firm approved above shall be provided with and sign an acknowledgement that they have seen and reviewed the cash management plan.

Each month, the Chief Financial Officer shall prepare a report for the Governing Body that consists of the following:

- A summary of all investments made or redeemed
- Any and all financial institutions holding local unit funds
- The class or type of securities purchased or funds deposited
- Income earned on deposits and investments
- Market value of investments and disclosure and how the value was determined
- A listing of accounts or deposits that do not earn interest

The approved cash management policy is an integral part of this document.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board.

Any official who in the course of his or her duties deposits or invests with the plan shall be relieved of any liability for loss of investment.

R-13-2015

**RESOLUTION AUTHORIZING PETTY CASH FOR USE BY THE
TOWNSHIP CHIEF FINANCIAL OFFICER**

WHEREAS it is necessary for the Township Chief Financial Officer to pay for various low cost items in cash;

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a petty cash fund of \$200.00 be established for use in the office of the Township Chief Financial Officer during the year 2015.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-14-2015

**RESOLUTION AUTHORIZING CHANGE FUND
FOR MUNICIPAL CLERK**

WHEREAS it is necessary for the Municipal Clerk to make change when accepting payments for animal licenses.

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a change fund of \$50.00 be established for use in the office of the Municipal Clerk during the year 2015 for the purpose of making change for customers purchasing dog licenses.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on Monday, January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-15-2015

**RESOLUTION AUTHORIZING CHANGE FUND
FOR TAX COLLECTOR**

WHEREAS, it is necessary for the Tax Collector to make change when accepting payments for property taxes.

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a change fund of \$100.00 be established for use in the office of the Tax Collector during the year 2015 for the purpose of making change for customers submitting property tax payments.

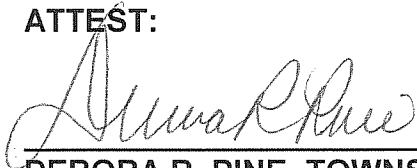
THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

RESOLUTION R-16-2015

RESOLUTION CONCERNING INTEREST ON DELINQUENT TAXES

WHEREAS N.J.S.A. 54:4-67 allows Municipalities to fix rates of interest to be charged for unpaid and delinquent taxes.

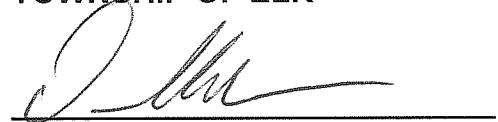
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey that the Tax Collector of said Township is hereby directed to charge interest at the rate of 8% per annum on the first \$1,500 of delinquent installments of taxes, and at the rate of 18% per annum on any amount in excess of \$1,500 from the date the installments become delinquent. Provided, however, that no interest shall be charged if payment of any installment is made within ten (10) days after the date on which same became payable.

BE IT FURTHER RESOLVED that the Tax Collector is authorized and directed to charge a penalty of 6% of the amount of tax delinquency to any taxpayer with a tax delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Tax Collector of the Township of Elk.

ADOPTED at a meeting of the Township Committee of the Township of Elk held **January 5, 2015**.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-17-2015
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK

RE: REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICER
CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT

WHEREAS the Township of Elk has appointed Special Law Enforcement Officers Class II for the Elk Township Police Department and their terms have expired; and

WHEREAS pursuant to N.J.S.A. 40A-146.14, special law enforcement officers may be appointed for terms not to exceed one year; and

WHEREAS Frank Messina has the necessary qualifications to serve in this position; and

WHEREAS the terms for the above listed will expire on December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that **Frank Messina** be appointed to the position of Class II Part-Time Police Officer to the Elk Township Police, as of the listed effective date, subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on January 5, 2015.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-18-2015

**RESOLUTION MAKING APPOINTMENTS TO
SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING
SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY FOR 2015**

WHEREAS the Township Committee of the Township of Elk has duly organized for the year 2015, at the Municipal Building, Aura, New Jersey; and

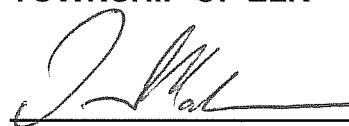
WHEREAS the following appointments are made to the specified administrative and other positions shown on the attached list, which list is made a part of this Resolution; and

WHEREAS, the Township Committee desires to move and confirm said appointments by this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the administrative and other appointments set forth on the attached list, which list is made a part of this Resolution, are hereby accepted and confirmed and the persons designated therein are each appointed to serve in each of their respective designated official positions commencing upon adoption of this Resolution, and in and during the calendar year 2015 at the term stated.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	<input checked="" type="checkbox"/>			
Poisker	<input checked="" type="checkbox"/>			
Rambo	<input checked="" type="checkbox"/>			
Sammons	<input checked="" type="checkbox"/>			
Yenner	<input checked="" type="checkbox"/>			

ELK TOWNSHIP COMMITTEE APPOINTMENTS
FOR MUNICIPAL POSITIONS

<u>MUNICIPAL POSITIONS, BODY OR ENTITY</u>	<u>NAME OF PERSON APPOINTED</u>	<u>TERM TO EXPIRE</u>
Personnel Officer, Public Agency Compliance Officer JIF Claims Coordinator, Clean Communities Coordinator	Debora R. Pine	12/31/2015
Tax Search Official	Susan DeFrancesco	12/31/2015
Assistant Tax Collector	Janeen Hitchner	12/31/2015
Municipal Court Administrator	Melissa Zuccarelli	12/31/2015
Deputy Court Administrator	Pauline Jordan	12/31/2015
JIF Safety Coordinator	Dave Strout	12/31/2015
Planning/Zoning Coordinator	Anna Foley	12/31/2015
Construction Control Person	Anna Foley	12/31/2015
Zoning Officer	David McCreery	12/31/2015
Records Clerk	Debra Trifiletti	12/31/2015
Flood Plain Administrator	Stan Bitgood, Federici & Akin	12/31/2015
Deputy Emergency Management Coordinators	1 st Deputy – Milton Sahms Charles DeFalco Edward Gonnelli Jay Hughes Joseph Marchei	12/31/2015

R-19-2015

**RESOLUTION CONFIRMING MAYORAL
ASSIGNMENTS FOR COMMITTEE PERSONS**

WHEREAS there is a need to assign Committee members as liaisons to agencies, to Boards, Committees and Commissions of the Township as well as to subcommittees all for the efficient operation of the governing body and the Township; and

WHEREAS such assignments are to be made by the Mayor.

NOW, THEREFORE, the following Township Committee person assignments are made for the year 2015.

Liaison to Public Safety

James Rambo

Public Works/Roads/Buildings & Grounds

James Rambo

Recreation Committee

Christine Yenner

911 Coordinator

James Rambo

Construction/Zoning Office

James Rambo

Education

Ed Poisker

Crime Watch

James Rambo

Environmental Commission

Carolyn Sammons

Planning & Zoning Board

Christine Yenner

Economic Development

Ed Poisker

Agricultural Advisory Committee

James Rambo

Sports Liaison

Ed Poisker

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	<input checked="" type="checkbox"/>			
Poisker	<input checked="" type="checkbox"/>			
Rambo	<input checked="" type="checkbox"/>			
Sammons	<input checked="" type="checkbox"/>			
Yenner	<input checked="" type="checkbox"/>			

**RESOLUTION MAKING APPOINTMENTS TO SPECIFIC BOARD
AND COMMISSION POSITIONS AND CONFIRMING SUCH
APPOINTMENTS FOR THE TOWNSHIP OF ELK,
COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY**

WHEREAS the Township Committee of the Township of Elk is duly organized for the year 2015 at the Municipal Building, Elk Township, New Jersey; and

WHEREAS appointments are hereby made to the specific Boards, Commissions and positions shown on the attached list, which list is made part of this Resolution; and

WHEREAS the Township desires to move and confirm said appointments by this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the appointments set forth in the attached list, which is made a part of this Resolution, are hereby made, accepted and confirmed and the persons named therein are each appointed to serve in each of their respective designated official positions commencing upon adoption of this Resolution, and in and during the calendar year 2015 for the term stated.

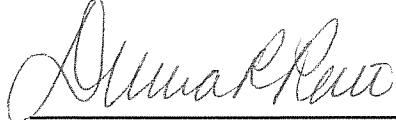
This Resolution is duly adopted at a meeting of the Township Committee of the Township of Elk held on Tuesday, January 5, 2015.

TOWNSHIP OF ELK



Dennis Marchei, Sr., Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

**ELK TOWNSHIP COMMITTEE
APPOINTMENTS TO MUNICIPAL BOARD, COMMISSIONS
AND POSITIONS FOR THE YEAR 2015**

<u>BOARD POSITION</u>	<u>APPOINTEE</u>	<u>TERM EXPIRES</u>
<u>Planning/Zoning Board</u>		
Class I Mayor Designee	Christine Yenner	12/31/2015
Class III	James Rambo	12/31/2015

R-21-2015

RESOLUTION CONFIRMING MAYORAL APPOINTMENTS

WHEREAS by statute and by ordinance certain appointments to certain positions, Board and Agencies of the Township of Elk are to be made by the Mayor; and **WHEREAS** the appointments listed below are made by the Mayor.
NOW, THEREFORE, the Mayor of the Township of Elk this 5th day of January, 2015, hereby makes the following appointments to the following positions for the terms stated.

POSITION

**NAME OF PERSON
APPOINTED**

**TERM TO
EXPIRE**

Planning Board
Class II Member

Dave McCreery

12/31/2015

TOWNSHIP OF ELK



Dennis Marchei, Sr., Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

RESOLUTION R-22-2015

RESOLUTION ESTABLISHING CONTACT PERSON FOR THE EMPLOYMENT PRACTICE LIABILITY ATTORNEY CONSULTATION SERVICE TO THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township Committee of the Township of Elk hereinafter referred to as "Municipality", is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as "Fund", and

WHEREAS, the Fund has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and


WHEREAS, the Fund has budgeted \$540.00 per member for EPL consulting services in 2015 and;

WHEREAS, the Fund requires the Municipality to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that it does hereby appoint Debora R. Pine, Municipal Clerk and Stephen Considine, Chief Financial as its Contact Persons.

THIS RESOLUTION IS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

R-23-2015

**RESOLUTION APPOINTING CAROLYN D. KING-SAMMONS, AS THE FUND
COMMISSIONER FOR ELK TOWNSHIP TO THE GLOUCESTER, SALEM, CUMBERLAND
COUNTIES MUNICIPAL JOINT INSURANCE FUND AND THE GLOUCESTER, SALEM,
CUMBERLAND COUNTIES MUNICIPAL
EXCESS LIABILITY JOINT INSURANCE FUND**

WHEREAS the Township of Elk is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund; and

WHEREAS the bylaws of said fund require that each Municipality appoint a Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that Carolyn D. King-Sammons is appointed as the Elk Township Fund Commissioner to the Gloucester, Salem, Cumberland Counties Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, with her term to expire December 31, 2017.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	<input checked="" type="checkbox"/>			
Poisker	<input checked="" type="checkbox"/>			
Rambo	<input checked="" type="checkbox"/>			
Sammons	<input checked="" type="checkbox"/>			
Yenner	<input checked="" type="checkbox"/>			

RESOLUTION R-24-2015

**RESOLUTION APPOINTING ALTERNATE
FUND COMMISSIONER TO THE MUNICIPAL
JOINT INSURANCE FUND**

WHEREAS, the Township of Elk has resolved to join the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS, the bylaws of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund recommend that each Municipality appoint an Alternate Fund Commissioner; and

WHEREAS, the Township Committee recommends the appointment of Debora R. Pine as Alternate Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that it does hereby appoint Debora R. Pine as Alternate Fund Commissioner for the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 5, 2015, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

RESOLUTION R-25-2015

**RESOLUTION APPOINTING KEVIN KEEN AS
EMERGENCY MANAGEMENT COORDINATOR
FOR THE TOWNSHIP OF ELK**

WHEREAS there is a need for an Emergency Management Coordinator for the Township of Elk; and

WHEREAS Kevin Keen has the necessary qualifications to serve as Emergency Management Coordinator for the Township of Elk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Elk Township that Kevin Keen is hereby appointed to the position of Emergency Management Coordinator with his term expiring on December 31, 2017.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on December 5, 2015.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Marchei	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

BILL APPROVAL

January 5, 2015

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	15-00001	\$75,601.45
2) State of NJ Division of Pensions	15-00013	\$35,699.69

DOG ACCOUNT:

1) NJ Department of Health	14-01023	\$8.40
2) Edmunds & Associates	15-00004	\$525.00

GENERAL CAPITAL:

1) Parker McCay, PA	15-00006	\$16,287.09
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January 4, 2015
07:59 PM

TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 1

Batch Id: SC Batch Type: C Batch Date: 01/05/15 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
15-00002	01/05/15	C0149	STEPHEN CONSIDINE							
15-00002	01/01/15	1	PETTY CASH 2015	200.00	5-01- -906-008	Budget	Aprv	12	1	
				200.00	PETTY CASH					
14-01000	01/05/15	C0167	COMCAST							
14-01000	12/20/14	1	8499-05-064-0016636	137.85	4-01- -037-224	Budget	Aprv	6	1	
					TELEPHONE					
14-01000	12/20/14	2	8499-05-064-0022477	138.76	4-01- -037-224	Budget	Aprv	7	1	
				276.61	TELEPHONE					
14-00845	01/05/15	D0150	DELSEA REGIONAL HIGH SCHOOL							
14-00845	11/03/14	8	JAN 14	263,033.17	ATTN: BOARD OFFICE	Budget	Aprv	2	1	
				263,033.17	5-01- -905-002					
					REGIONAL SCHOOL TAXES					
15-00007	01/05/15	D0155	DELTA DENTAL PLAN OF NJ							
15-00007	01/03/15	1	JANUARY DENTAL	1,343.28	PO BOX 36483	Budget	Aprv	15	1	
				1,343.28	5-01- -026-222					
					GROUP INSURANCE PLAN					
14-00995	01/05/15	E0050	EAGLE POINT GUN							
14-00995	12/20/14	1	AMMO PURCHASE	1,246.68	T.J. MORRIS & SON	Budget	Aprv	5	1	
				1,246.68	4-01- -029-236					
					EQUIPMENT & SUPPLIES					
15-00003	01/05/15	E0230	EDMUNDS & ASSOCIATES, INC.							
15-00003	01/01/15	1	SOFTWARE SUPPORT	8,774.00	301A TILTON ROAD	Budget	Aprv	13	1	
				8,774.00	5-01- -013-255					
					SOFTWARE MAINTENANCE					
15-00005	01/05/15	G0359	GPANJ							
15-00005	01/01/15	1	2015 MEMBERSHIP	100.00	C/O JIM TERRUSO-TREASURER	Budget	Aprv	14	1	
				100.00	5-01- -013-229					
					ASSOCIATIONS DUES & FEES					
14-01020	01/05/15	M0018	MAJESTIC OIL COMPANY, INC.							
14-01020	12/31/14	1	12/24 UNLEADED	549.57	2104 FAIRFAX AVENUE	Budget	Aprv	10	1	
				549.57	4-01- -037-226					
					GASOLINE/DIESEL					
15-00010	01/05/15	M0038	MC SYSTEMS SOFTWARE & SERVICES							
15-00010	01/03/15	1	CONSTRUCTION OFFICE 2015	600.00	15 MCCAY WAY	Budget	Aprv	16	1	
				600.00	5-01- -046-225					
					MISCELLANEOUS					
14-00990	01/05/15	M0065	MERRITT'S FLOWERS LLC							
14-00990	12/20/14	1	FLOWERS-ELAINE ZIENKNER	110.99	170 S. BROADWAY	Budget	Aprv	4	1	
					4-01- -029-225					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			110.99	MISCELLANEOUS				
14-00983	01/05/15 12/14/14	M0914 MES-PENNSYLVANIA 1 OEM-REVERSIBLE JACKETS	839.70	75 REMITTANCE DRIVE 4-01- -033-222 EMERGENCY MANAGEMENT O E	Budget	Aprv	3	1
			839.70					
14-01021	01/05/15 12/31/14	S0670 SUBURBAN PROPANE 1 12/30 PROPANE	483.35	PO BOX J 4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	11	1
			483.35					
14-00774	01/05/15 09/29/14	T0600 TREASURER OF SCHOOL MONEYS 8 JAN 14	281,075.00	ELK TOWNSHIP BOARD OF ED 5-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	1	1
			281,075.00					
15-00014	01/05/15 01/03/15	T0706 TREASURER, STATE OF NJ 1 WATER USE	205.00	DIVISION OF REVENUE 5-01- -020-225 MISCELLANEOUS	Budget	Aprv	17	1
			205.00					
14-01001	01/05/15 12/20/14	W0075 WALTER P. GARRISON II 1 REIMBURSE CLOTHING	34.97	620 KENTUCKY AVE 4-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	8	1
			34.97					
14-01002	01/05/15 12/20/14	X0300 XTEL COMMUNICATIONS, INC. 1 TELEPHONE	989.88	4-01- -037-224 TELEPHONE	Budget	Aprv	9	1
			989.88					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	16	17	559,862.20

There are NO errors or warnings in this listing.